



State of Tennessee
Department of State
Tennessee State Library and Archives
403 Seventh Avenue North
Nashville, Tennessee 37243-0312

**STATE TREASURER'S RECORDS
HARLAN MATHEWS; STEVE ADAMS
1977-1990**

RECORD GROUP 325

Processed by:

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Archival Technical Services

Date Completed: 7-7-2006

MICROFILM ONLY

INTRODUCTION

Record Group 325, State Treasurer's Records, Harlan Mathews and Steve Adams, span the years 1977 through 1990. The record group consists of chronological and alphabetical subject files reflecting the activities and responsibilities of the State Treasurer's Office.

The records contained in this collection came from the State Records Center. It is believed that these records were transferred to the State Library and Archives between 2000 and 2005. The final disposition of these records was determined by Records Disposition Authority (RDA) number S590. In accordance with the RDA, all material has been microfilmed and the originals were disposed of by the state approved method. This is a microfilm only collection.

Record Group 325 consists of 23 cubic feet of records. The physical condition of the documents was reasonably good but an artificial arrangement had to be created. Records removed and destroyed during processing were duplicate copies and routine office materials.

SCOPE AND CONTENT

Record Group 325, State Treasurer's Records, consists primarily of the subject files of two of Tennessee's State Treasurers, Harlan Mathews and Steve Adams, from 1977 through 1990. Harlan Mathews' term began in 1974 and ran through 1986. Steve Adams' term began in 1987 and ran through October 2003.

According to the Tennessee Blue Book the treasurer is charged with various responsibilities and duties, most relating to the financial operations of state government. A major responsibility of the office is administration of the Tennessee Consolidated Retirement System (TCRS). Other duties involve accounting for the receipt and disbursement of public funds, administration of the Uniform Disposition of Unclaimed Property Law, administration of the Division of Claims and the Tennessee Claims Commission, administration of the Baccalaureate Education System Trust (BEST) program, and operation of the Flexible Benefit Plan for state employees.

The treasurer serves on numerous committees, boards and commissions. Among these are: Tennessee Higher Education Commission, State Building Commission, State School Bond Authority, State Funding Board, Tennessee Housing Development Agency, State Library and Archives Management Board, Tennessee Local Development Authority, Tennessee Student Assistance Corporation, Chairman for the Workers' Compensation Advisory Council and Chairman for the Tennessee Consolidated Retirement System Board of Trustees. He also serves as chairman of the BEST program administered by the Treasurer's office and the BEST College Savings Program.

The arrangement in this collection is artificial. The original order was neither chronological nor alphabetical. The records of both treasurers were also found combined in many folders after 1987. Boxes 1 through 7, Folder 10, pertain to Harlan Mathews and are arranged chronologically, then alphabetically. Starting in Box 7, Folder 11, records may pertain to both Steve Adams and Harlan Mathews. The arrangement changes to Subject files and are filed alphabetically, then chronologically.

There are two additions to this collection: Boxes 16 and 17 were discovered very late in processing and are listed as the first addition to the alphabetical subject files. The second addition consists of Boxes 18 through 23.

Record Group 325, offers a perspective into the work done by the Tennessee State Treasurer's Office. Additional information may be found in RG 283, Treasurers Office, Minutes of State Retirement System, 1947-1972.

CONTAINER LIST

BOX 1

HARLAN MATHEWS, CHRONOLOGICAL FILES

TCRS-Tennessee Consolidated Retirement System

1. Quarterly Report—Funds Evaluation Service, Sept. 30, 1979
2. Quarterly Report—Funds Evaluation Service, Dec. 31, 1979
3. Quarterly Report—Funds Evaluation Service, June, 1980
4. Quarterly Report—Funds Evaluation Service, 1981
5. Annual Report—Funds Evaluation Service, Sept. 1977
6. Annual Report—Funds Evaluation Service, June 30, 1978
7. Annual Report—Funds Evaluation Service, June 30, 1979
8. Annual Report—Funds Evaluation Service, June 30, 1980
9. Annual Report—Funds Evaluation Service, June 30, 1981
10. Attorney General—Brooks McLemore
11. Comptroller—William Snodgrass
12. Executive Branch—Conservation
13. Executive Branch—Corrections
14. Executive Branch—Economic & Community Development
15. Executive Branch—Education
16. Executive Branch—Finance & Administration
17. Executive Branch—General Services
18. Executive Branch—Motor Vehicle Division
19. Executive Branch—Personnel
20. Executive Branch—Public Health
21. Executive Branch—Revenue
22. Executive Branch—Tourism
23. Executive Branch—Transportation
24. Executive Summary Report—Funds Evaluation Service, July 1981-March 1983
25. Governor's Office—From the Governor
26. Governor's Office—To the Governor
27. Judiciary—Correspondence
28. Legislature—Correspondence
29. Legislature—Committee on Intergovernmental Financing of Sewerage Treatment Systems
30. Legislature—Council on Pensions & Retirement
31. Legislature—Proposed Legislation
32. Legislature—Speakers
33. Legislature—Tax Limitation

34. Out-of-State—Correspondence
35. Secretary of State—Gentry Crowell
36. Tennessee Housing Development Association

Personal Files, 1977-1978

37. Treasury Dept.—Actuary -TCRS
38. Treasury Dept.—Administrative Assistant - Tom Weber
39. Treasury Dept.—Board of Trustees, TCRS
40. Treasury Dept.—Treasury Dept.—Cash Management Section
41. Treasury Dept.—Collateral & Retainage
42. Treasury Dept.—Departmental Bank Accounts Approved
43. Treasury Dept.—Director of Retirement
44. Treasury Dept.—Employees Deferred Compensation
45. Treasury Dept.—Investment Section
46. Treasury Dept.—Letters of Recommendation
47. Treasury Dept.—O.A.S.I. (Old Age and Survivors Insurance)
48. Treasury Dept.—Personnel
49. Treasury Dept.—Policy Statements
50. Treasury Dept.—Requests for Review
51. Treasury Dept.—Staff Attorney
52. Treasury Dept.—State Bank Accounts
53. Treasury Dept.—Unclaimed Property

BOX 2

Boards and Commissions, 1977-1978

1. Board of Claims
2. Board of Equalization
3. Cordell Hull Foundation
4. Council on Pensions and Retirement
5. Funding Board
6. School Bond Authority
7. State Building Commission
8. State Employees Deferred Compensation Plan
9. State Group Insurance Committee
10. TN Arts Commission and State Museum
11. TN Housing Rehabilitation Corporation
12. TN Industrial Development Authority
13. TN Toll Way Authority

General Correspondence, 1976-1977

- 14. Attorney General Opinions
- 15. Collateral
- 16. Fiscal Review Committee
- 17. Investments/Cash Management Division
- 18. Law Suits

General Correspondence A-U, 1977-1978

- 19. Actuaries
- 20. Architects
- 21. Attorney General Opinions
- 22. Bank Account Correspondence
- 23. Collateral
- 24. Criminal Injury Compensation Fund
- 25. Deferred Compensation Plan
- 26. Employment Security Fund
- 27. Fiscal Review Committee
- 28. Food Stamps
- 29. Investment/Cash Management Safekeeping
- 30. OASI Section
- 31. Personnel
- 32. Petty Cash Account
- 33. School Bond Authority
- 34. TN Consolidated Retirement System (TCRS)—Correspondence
- 35. TCRS—Valuation and Report
- 36. Treasury Department Budget Request
- 37. Treasury Department Rules & Regulations
- 38. Unclaimed Property

General Correspondence, 1977-1979

- 39. Architects
- 40. Attorney General Opinions
- 41. Bank Accounts
- 42. Brokerage Fees
- 43. Collateral
- 44. Coupon Receipts
- 45. Deferred Compensation Plan
- 46. Departmental Bank Accounts
- 47. Employment Security Fund
- 48. Interest Income

49. Internal Audit
50. Investments/Cash Flow
51. Investments/Cash Management
52. OASI Section
53. Personnel
54. Petty Cash Account
55. State Audit
56. TCRS
57. TN Housing Development Authority
58. TIDA—TN Industrial Development Authority
59. TVA In Lieu of Tax Payments
60. Unclaimed Property

Treasury Accounting Division, 1978-1979

61. Average Earnings Rate on Short Term Investments
62. General Ledger Reconciliation
63. Retired Payroll Reconciliation
64. Warrant Reconciliation

General Correspondence, 1979

65. Treasury Dept.—Accounting Division
66. Treasury Dept.—Cash management Section
67. Treasury Dept.—Collateral & Retainage
68. Treasury Dept.—Collateral Requirements to Secure State Funds
69. Treasury Dept.—Council on Pensions & Retirement
70. Treasury Dept.—Departmental Bank Accounts Approved
71. Treasury Dept.—Director of Retirement
72. Treasury Dept.—Employees Deferred Compensation
73. Treasury Dept.—Investment Section

BOX 3

1. Treasury Dept.—O.A.S.I.
2. Treasury Dept.—Personnel
3. Treasury Dept.—Requests for Review
4. Treasury Dept.—State Bank Accounts Approved
5. Treasury Dept.—T.C.R.S.
6. Treasury Dept.—Treasurer's Report
7. Treasury Dept.—Unclaimed Property
8. Legislature—Correspondence
9. Legislature—Fiscal Review Committee

Legislature—Proposed Legislation

10. Legislature—Speakers

Executive Branch Correspondence, 1979-1980

11. Attorney General
12. Comptroller—Wm. R. Snodgrass
13. Conservation Department
14. Corrections Department
15. Education Department
16. Employment Security
17. Finance & Administration
18. General Services
19. Governor's Office to the Treasurer
20. Governor's Office from the Treasurer
21. Human Services
22. Labor
23. Mental Health
24. Out of State
25. Personnel

Boards and Commissions, 1979-1980

26. Board of Claims
27. Board of Equalization
28. Funding Board
29. TN Arts Commission and State Museum
30. TN Housing Development Authority (THDA)
31. TN Industrial Development Authority (TIDA)
32. T.V.A. In Lieu of Tax Payments
33. State Building Commission
34. State Group Insurance Committee

General Correspondence, 1979-1980

35. Actuaries
36. Attorney General
37. Bank Account Correspondence
38. Brokerage Fees
39. Collateral
40. Comptroller's Office
41. Departmental Bank Accounts
42. Deferred Compensation Plan
43. Employment Security Fund

44. Interest Income
45. Investment Advisory Council
46. Investments/Cash Management—Cash Flow Report
47. Investment/Cash Management—Interest Rates on C.D.'s
48. Investment/Cash Management—Tom Webber
49. National Forest Receipts
50. OASI Section
51. Personnel
52. State Trust of Tennessee
53. TCRS—Miscellaneous Correspondence
54. TVA—In Lieu of Tax Payments
55. Treasury Department Budget
56. Unclaimed Property

General Correspondence, 1981

57. Annual Report
58. Budget
59. Cash Management Section
60. Collateral and Retainage
61. Deferred Compensation
62. Departmental Bank Accounts
63. Director of Retirement
64. Investment Advisory Council
65. Investment Section
66. Investments—Cash Management
67. O.A.S.I.
68. Policy Statements
69. Requests for Review
70. Unclaimed Property

Legislature, 1981

71. Correspondence
72. Fiscal Review Committee
73. Legislative Services
74. Speakers

Executive Branch, 1981

75. Agriculture Department
76. Attorney General
77. Comptroller's Office
78. Conservation Department
79. Corrections Department
80. Education Department
81. Finance and Administration Department
82. Secretary of State of Tennessee

Boards and Commissions, 1981

83. Arts Commission and State Museum
84. Board of Claims
85. Cordell Hull Foundation
86. Funding Board
87. State Building Commission
88. State Group Insurance
89. State Planning Office
90. TCRS—Actuarial Experience Study, 1977-1980
91. TN Bureau of Investigation
92. TN Housing Development Authority
93. TH Industrial Development Authority

BOX 4

Treasury Department, 1980-1981

1. Actuaries
2. Board of Claims
3. Collateral
4. Comptroller's Office
5. Credit Union
6. Deferred Compensation Plan
7. Departmental Contracts
8. Fiscal Review Committee
9. Internal Audit Report—O.A.S.I.
10. Internal Audit Report—Refund Section
11. Investments/Cash Management—Cash Flow Report
12. Investments/Cash Management—Interest Rates on Certificates of Time Deposit
13. Investments/Cash Management—Safekeeping
14. Investments/Cash Management—Tom Webber
15. Local Government Investment Pool (LGIP)

16. Obion-Forked Deer Basin Authority
17. Press Releases
18. Security Commissions
19. State Trust of Tennessee
20. Subscription & Membership Committee
21. Survey
22. TN Industrial Development Authority
23. TVA In Lieu of Tax Payments
24. Treasury Department Work Program
25. Treasury Department—Budget Request, 1980-1981
26. Treasury Department—Budget Request, 1981-1982
27. Treasury Department—Rules & Regulations
28. Unclaimed Property

General Correspondence, 1982

29. Cash Management
30. Collateral & Retainage
31. Collateral & Time Deposits, 6-30-1982
32. Investments
33. Investment Advisory Council, TCRS
34. Unclaimed Property

Legislature, 1982

35. Correspondence
36. Study on A Sovereign Tennessee

Executive Branch, 1982

37. Conservation Department
38. Finance & Administration Department
39. Human Services Department
40. Personnel Department
41. Revenue Department
42. Secretary of State
43. Wildlife Resources Department
44. Out of State Correspondence

Boards and Commissions, 1982

45. Attorney General
46. Board of Claims
47. Cordell Hull Foundation
48. Defense Council Commission
49. Frank G. Clement Foundation

50. Funding Board
51. School Bond Authority
52. State Building Commission
53. TN Housing Development Authority, THDA
54. TN Taxpayers Association

General Correspondence, 1983-1984

55. Accounting
56. Annual Report
57. Attorney General
58. Audit
59. Banks—Wire Transfer Letters
60. Budget Assumptions--Revised
61. Budget Request—Treasury Department
62. Cash Management Division
63. Certificates of Time Deposits—Interest Rates
64. Citizens Plaza Project—Rogers Proposal
65. Collateral & Retainage
66. Collateral & Time Deposits
67. Computer and Word Processing Resources--Questionnaire
68. Departmental Bank Accounts Approved

BOX 5

1. Deposit & Investment Practices
2. Depository & Investment Policy
3. Earnings
4. Economic Growth Rate
5. Employees Deferred Compensation
6. Investment Advisory Council
7. Investments
8. Investments & Cash Management
9. Local Government Investment Pool
10. Management Services
11. Out of State
12. Personnel
13. Reading File
14. School Bond Authority
15. Staff Attorney
16. State Bank Accounts Approved
17. State Library & Archives—Management Board
18. STEADY-Shared Tax Earnings Automatic Deposit for You
19. TCRS—Board of Trustees
20. TCRS—Valuation and Report
21. Trustee Custodian Banks
22. Unclaimed Property

Legislature, 1983-1984

- 23. Correspondence
- 24. SJR 216—Study Committee Report on Commercial Liability Insurance
- 25. Sovereign Immunity Report
- 26. Task Force on State and Local Taxation
- 27. TN Competitive Export Corporation, Study Committee

Executive Branch, 1983-1984

- 28. Comptroller
- 29. Employment Security Department
- 30. Finance & Administration Department
- 31. Health & Environment Department
- 32. Labor Department
- 33. Personnel Department
- 34. Revenue Department
- 35. Safety Department
- 36. Secretary of State

Boards and Commissions, 1983-1984

- 37. Board of Claims
- 38. Board of Equalization
- 39. Board of Regents
- 40. Building Commission
- 41. Defense Counsel Commission
- 42. Judiciary
- 43. TN Housing Development Authority, THDA
- 44. Public Service Commission
- 45. Retirement Fund Investments—FDIC
- 46. State Group Insurance Committee
- 47. TVA

General Correspondence, 1984

- 48. Accounting
- 49. Adjutant General
- 50. Attorney General
- 51. Board of Claims
- 52. Board of Equalization
- 53. Budget Request—1984-1985
- 54. Capitol Hill Report
- 55. Cash Management
- 56. Chairs of Excellence Endowment

57. Collateral Report
58. Collateral & Retainage
59. Commerce Union Bank
60. Comptroller
61. Corrections
62. Deferred Compensation
63. Departmental Bank Accounts
64. Depository Account Procedures
65. Education—Board of Regents
66. Employment Security
67. Finance & Administration
68. Financial Institutions
69. Fiscal Review Committee
70. Frank G. Clement Foundation
71. 401 (K) Plan
72. General Services
73. Group Insurance Revisions
74. Human Services Department
75. Interest Rates—Certificates of Time Deposits
76. Investments
77. Investments & Cash Management
78. Legislative Correspondence
79. Judiciary
80. Miscellaneous Letters
81. Out-of-State
82. Personnel
83. Policy Statements
84. Retirement Director
85. Revenue

BOX 6

1. Secretary of State
2. Staff Attorney
3. State Audit
4. State Building Commission
5. Tennessee Bankers Association
6. TCRS—TN Consolidated Retirement System
7. THDA—TN Housing Development Agency
8. TSAC—TN Student Assistant Corporation
9. Tillinghast Consultants & Actuaries
10. Treasurer's Annual Report
11. Trustee Custodian Banks
12. Unclaimed Property

General Correspondence, 1985

13. Accounting
14. Board of Claims
15. Board of Equalization
16. Budget Request
17. Building Commission
18. Chairs of Excellence—Board of Trustees
19. Claims Administration Division
20. Employees Deferred Compensation
21. Funding Board
22. Investments and Cash Management
23. Requests For Review
24. Retirement—TCRS
25. Staff Attorney
26. State Bank Accounts Approved
27. Tennessee Trust Company
28. Treasurer's Annual Report
29. Trustee Custodian Banks
30. Unclaimed Property
31. Workers Compensation Claims—Blue Cross/Blue Shield

Legislature, 1985

32. Correspondence—General
33. Council on Pensions & Retirement
34. Legislative Services
35. Speakers Offices
36. State & Local Tax Structure Final Report

Executive Branch, 1985

37. Letters to the Governor
38. Letters from the Governor
39. Adjutant General's Office
40. Economic & Community Development
41. Education—University of Tennessee
42. Education—Board of Regents
43. Employment Security
44. Finance & Administration
45. General Services
46. Labor

- 47. Out-of-State
- 48. Secretary of State
- 49. Tourism
- 50. State Group Insurance Committee
- 51. Tennessee Housing Development Authority—THDA

General Correspondence, 1986

- 52. Budget
- 53. Claims Administration
- 54. Departmental Bank Accounts Approved
- 55. Employees Deferred Compensation
- 56. Investments & Cash Management
- 57. Personnel
- 58. TN Consolidated Retirement System, TCRS
- 59. Reading File
- 60. Staff Attorney
- 61. State Bank Accounts Approved
- 62. Treasurer's Annual Report
- 63. Trustee Custodian Banks

Legislature, 1986

- 64. General Correspondence
- 65. Council on Pensions & Retirement
- 66. Proposed Legislation

Executive Branch, 1986

- 67. Commerce & Insurance Department
- 68. Conservation Department
- 69. Education Department
- 70. Finance & Administration Department
- 71. Financial Institutions
- 72. General Services Department
- 73. Judiciary—Attorney General
- 74. Secretary of State

BOX 7**FOLDER #. DESCRIPTION**

Boards and Commissions, 1986

1. Board of Claims
2. Board of Equalization
3. Building Commission
4. Capitol Commission
5. Frank G. Clement Foundation
6. Funding Board
7. School Bond Authority
8. TN Competitive Export Corporation
9. TN Housing Development Authority, THDA
10. Out-of-State Correspondence

HARLAN MATHEWS; STEVE ADAMS**ALPHABETICAL SUBJECT FILES**

11. Abel Noser Commission Report-TN Consolidated Executive Summary, 1988
12. Affirmative Action Plan FY 1986-1987
13. Alternative Medical Plan, 1988
14. Attorney General Opinions, 1984-1989
15. Audit Reports, 1985-1989
16. Audit Responses & Implementations, 1988-1989
17. Average Earnings Rate, 1988-1989
18. Baccalaureate Education System Trust Act, 1986-1988
19. Bank "Watch" List, 1987
20. Bank and S& L Contracts
21. Bank Services RFP, 1989
22. Bank Services Contract, 1989

Board of Claims:

23. Asbestos Claims, 1987
 24. General File, 1986-1987
 25. Meeting, Jan. 8, 1988
 26. Medical Malpractice, 1985-1987
 27. Self Insured Funding Study, 1987
 28. Self Insured Funding Study, 1988
-
29. Board of Regents-The State University & College System of TN, 1985-1989
 30. Budget Officer, 1987
 31. Budget Request, 1987-1988
 32. Budget Request, 1988-1989

Building Commission:

33. General File, 1986
34. General File, 1987
35. Meeting, February 12, 1987
36. Meeting, March 12, 1987
37. Meeting, April, 9, 1987
38. Meeting, May 14, 1987
39. Meeting, Sub-Committee, June 3, 1987

BOX 8

Building Commission (continued):

1. Meeting, June 10, 1987
2. Meeting, August 12, 1987
3. Meeting, October 8, 1987
4. Meeting, Sub-Committee on Corrections, November 10, 1987
5. General File, 1988
6. Meeting, July 14, 1988
7. Meeting, August 11, 1988
8. Meeting, October 13, 1988
9. Meeting, November 10, 1988
10. Meeting, January 12, 1989
11. Meeting, April 20, 1989
12. Meeting, May 11, 1989
13. Meeting, June 8, 1989
14. Meeting, June 19, 1989
15. Meeting, July 24, 1989
16. Capitol Commission, 1986-1990
17. Capital Projects—Corrections, 1987
18. Capital Programs, 1987
19. Capitol Restoration, 1987
20. Inquiries From Other States, 1987-1989
21. Lorraine Motel Site, 1986-1988
22. Proposed Relocation Plan of TN National Guard, 1987-1989
23. Tennessee State University, 1989

24. Business Tax Study Committee, 1988

Cash Management Division

25. General File, 1985-1986
26. General File, 1988

Cash Management Division (continued):

27. Bank Codes, 1987
28. Cash Flow, 1986-1988
29. Cash Processing, 1987
30. Cash Management Improvement Act of 1988
31. Collateral Analysis, 1987-1988

BOX 9

Cash Management Division (continued)

1. Interest Earnings, 1987-1989
2. Lincoln Federal Savings & Loan, Mt. Carmel, 1989
3. Local Government Investment Pool, 1985-1989
4. Master Repurchase Agreement, 1989
5. Retainage Agreements, 1986-1989
6. Statistics, 1987
7. Statistics, 1987-1988
8. Treasurer's Earnings, 1987-1988
9. WIC Contract, 1987

Chairs of Excellence:

10. General File, 1984-1985
11. General File, 1985
12. General File, 1986
13. General File, 1986-1987
14. General File, Meeting, August 26, 1987
15. Board of Directors, August 26, 1987
16. Board of Directors, 1988
17. General File, 1988

Claims Administration Division:

18. General File, 1985
19. General File, 1987
20. General File, 1988
21. Claims Award Fund, 1985-1987
22. Claims Award Fund, 1986
23. Claims Award Fund, 1987
24. Claims Commission Act, 1985
25. Claims Commission Material, 1983-1986
26. Claims Procedure Pamphlet, 1985

BOX 10

1. Comprehensive Health Pool, 1987
2. Corrections Department—Corrections Corporation of America(CCA) Contract
3. Corrections Oversight Committee, March 9, 1987
4. Correctional Institute—Deberry, 1988
5. Council on Pensions & Retirement, December 22-23, 1986
6. Crime Victims Assistance Program, 1987
7. Criminal Injury Award Fund, 1987
8. Criminal Injury Compensation Fund, 1984-1987
9. Criminal Injuries, 1986
10. CRIS Retirement System, 1989
11. Deferred Compensation Proposal Analysis, 1980
12. Defense Council Commission, 1984-1987
13. Defense Council Commission, 1987-1988
14. Defense Council Commission Subcommittee, July 29, 1987
15. Defense Council Commission Subcommittee, July 21, 1988
16. Defense Council Commission Subcommittee, August 29, 1988
17. Departmental Bank Accounts, 1982-1988
18. Drunk Driver's Compensation Fund, 1987
19. Employment Security Bank Accounts, 1987
20. Expanded Powers of Banks, 1987
21. Federal Deposit Insurance Corporation, 1983-1987
22. Federal Savings & Loan Insurance Corporation (FSLIC), 1985
23. Fedwire Services, 1980-1989
24. Financial Accounting Standards Board (FASB) Statements, 1988
25. Financial Control Reports, 1986
26. Financial Institution List, August 1987
27. Flexible Benefits, 1987
28. Goals and Objectives, 1988
29. General Fund Invested Balance & Income, Dec. 1988-May 1989
30. Golf Course Feasibility Study—Natchez Trace State Park, 1988
31. Golf Course Feasibility Study—Reelfoot Lake State Park, 1988
32. Golf Course Feasibility Study—Rock Island State Park, 1988
33. Golf Course Feasibility Study at Certain State Parks, January 1989
34. Government Accounting Standards Board (GASB) Statement, 1986
35. Health Maintenance Organizations, 1986-1988
36. Indirect Cost Allocation, 1987
37. Institute for Fiduciary Education Seminar for International Investing, 1989

BOX 11

Insurance:

1. Analysis of the Availability & Accessibility of Hospitals & Physicians Services to State Employees, 1988
2. Contract Requirements, 1987
3. Dental Insurance, 1987
4. Disability Retirement Insurance, 1983
5. General File, 1985
6. General File, 1988-1989
7. Local Education Insurance Committee, 1986
8. Local Education Insurance Committee, 1988
9. Local Education Insurance Committee, November 8, 1989
10. Local Education Insurance Committee, Employee Health Plan Survey, 1988
11. Medical Insurance, 1987
12. Medical Malpractice Tail Coverage, 1987
13. Retirement Plan for Blind Vendors, 1987
14. State Insurance Subcommittee, August 22, 1988
15. State Insurance Subcommittee Reports, 1988
16. State & Local Education Insurance Committee Joint Meeting, Dec. 21, 1988
17. State & Local Education Insurance Committee Joint Meeting, Nov. 8, 1989
18. Teacher Insurance Program, 1986
19. Teacher Insurance Program, 1986-1989
20. Upper Duck River Development Agency, 1988
21. Wellness Programs Advisory Committee, 1988
22. Preferred Provider Organization, 1985-1988
23. Preferred Provider Contract Extension, 1984
24. Review of State Insurance Programs, August 14, 1989

Insurance Committee:

25. Analysis of Financial Impact on TN Preferred Network
26. Blue Cross/Blue Shield of TN, 1987-1988
27. Complaints—Group Insurance, 1988
28. General File, 1986-1988
29. Group Life Insurance, 1986
30. Group Life Insurance RFP, 1986
31. Health Care Cost Management Strategy Work Plan, 1989

BOX 12

Insurance Committee (continued)

1. Medicare Supplement, 1988
2. Meeting, May 8, 1987
3. Meeting, June 9, 1987
4. Meeting, August 5, 1987
5. Meeting, September 18, 1987
6. Meeting, November 17, 1987
7. Meeting, December 1, 1987
8. Meeting, April 25, 1988
9. Meeting, August 4, 1988
10. Meeting, May 5, 1989
11. Meeting, August 27, 1987
12. Meeting—Subcommittee, October 12, 1988
13. Meeting—Subcommittee on Appeals, 1988

Investments:

14. Investment Program, 1987
15. Advisory Council, 1987
16. Alternative Investment Instruments, 1988
17. Bond Futures Options, 1985
18. Financial Advisor, 1988
19. Interest Income, 1988
20. Performance Evaluation, 1987
21. Resolution Forms, 1985
22. Securities Lending, 1988-1989
23. Securities Lending, 1989
24. Soft Dollars (Commission Dollars), 1987-1988
25. Soft Dollars (Commission Dollars)—Reports, 1986-1989

26. Legal Services, 1984-1989
27. Library & Archives—Minutes, September 1988
28. Library & Archives—Management Board Meeting, December 13, 1988
29. Lock Box Operations, 1987

Management Services Division:

30. General File, 1987
31. Check Processing, 1987
32. Conference—Paris Landing State Park, 1989

Nashville Thermal Transfer Corporation:

33. Examination of Financial Statements, June 1988
34. Financial Statement, September 1989
35. Meeting, June 16, 1988
36. Meeting, July 21, 1988
37. Meeting, September 15, 1988
38. Meeting, November 17, 1988
39. Meeting, December 15, 1988
40. Meeting, June 15, 1989
41. Meeting, July 20, 1989
42. Meeting, August 8, 1989
43. Meeting, August 17, 1989
44. Meeting, September 21, 1989
45. Meeting, September 27, 1989
46. Meeting, November 16, 1989
47. Meeting, December 14, 1989
48. Solid Waste Forum, December 1989

BOX 13

1. Natural Resources Trust Fund, 1987
2. OASI Program, 1986-1987
3. Ocoee River Trust Fund Agreement, 1987
4. Petty Cash Fund, 1988-1989
5. Reader/Sorter Purchase, 1987
6. Savings & Loan List, December 1987
7. South African Investment Correspondence, 1987
8. Staff Attorney, 1985
9. State Depository Agreements, 1986-1989
10. State Depositories, 1988

State Board of Equalization:

11. General File, 1987-1989
12. Appeals, 1987
13. Meeting, August 31, 1987
14. Meeting, September 30, 1987

State Board of Equalization (continued):

15. Meeting, February 1, 1988
16. Meeting, February 25, 1988
17. Meeting, August 8, 1988

State Trust:

18. General File, 1980
19. Board of Directors—Minutes, 1979-1987
20. Federal Reserve, 1977-1982
21. Federal Reserve, 1982
22. Federal Reserve—Daylight Overdrafts, 1985-1988
23. Federal Reserve, 1987

BOX 14

State Trust (continued):

1. Federal Wire, 1987
2. Federal Wire, 1988
3. Meeting, August 22, 1980
4. Meeting, April 25-26, 1985
5. Meeting, July 25, 1985

6. Student Assistant Corporation, 1987
7. Tax-Study Committee—Border Tax Study, 1985

TCRS (TN Consolidated Retirement System):

8. General File, 1989
9. Attorney General Opinion, 1987
10. Audit for 1985-1986
11. Board of Trustees—Real Estate Investment, 1982
12. Brokers, 1987-1988
13. Custodial RFP, 1989
14. Investments, 1985
15. Chase Manhattan Bank, 1987-1989
16. Quotation Services, 1988

TCRS Reports and Studies:

17. Actuarial Valuation of the TCRS, 1975
18. Actuarial Valuations of the Political Subdivisions Participating in the TCRS, 1975
19. Annual Financial Report, 1989
20. Annual Performance Report, June 23, 1989
21. Analysis of Expenditures & Positions & Selected Fiscal Data, 1977-1983
22. Analysis of Expenditures & Positions & Selected Fiscal Data, 1978-1984
23. Analysis of Expenditures & Positions & Selected Fiscal Data, 1983-1989
24. Long Term Financial Effect of the Current & Alternative Funding Policies, 1977
25. Suitability of the Current & Alternative Benefit Formulas, 1977
26. Executive Summary, 1987
27. Experience Study, 1984-1988
28. Historical, Financial, Actuarial, & Statistical Data, 1989
29. OSCAR Commission Reports, 1986

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TCRS Reports and Studies (continued):

1. Retirement Benefits Study, 1986
2. Valuation and Report, 1979
3. Valuation and Report, 1981
4. Valuation and Report, 1985
5. Valuation and Report, 1987
6. Miscellaneous Data, 1986
7. Miscellaneous Fiscal Information, 1981

8. Retirement Incentive Program, 1987
9. Savings & Loans, 1978-1989
10. Securities Lending, 1988
11. Securities Lending—Chase Manhattan Bank, 1988-1989

THDA (TN Housing Development Authority):

12. General File, 1986-1989
13. General File, 1987-1989
14. Board of Directors, 1989
15. Data Processing Systems, 1987
16. Investment Policy, 1985-1989
17. Repurchase Agreement, 1989
18. Reform, 1988
19. Report on the Need for Housing in Tennessee, 1986
20. Report on the Need for Housing in Tennessee, 1989
21. Task Force, 1987

22. TN State Employees Association, 1985-1990

TSAC (TN Student Assistance Corporation):

23. General File, 1985-1988
24. Annual Performance Report, 1986-1987
25. Board of Directors Meeting, December 18, 1986
26. Board of Directors—Baccalaureate Education System, 1987
27. Board of Directors Meeting, March 10, 1989
28. Board of Directors Meeting, December 19, 1989
29. Board of Trustees, 1987

30. TN Wildlife Resources Agency, 1988
31. Trustee Custodian Banks, 1983-1987
32. Unclaimed Property Program, 1987
33. Unclaimed Property Program, 1988
34. Unclaimed Property Clearinghouse, 1987-1988
35. University of Tennessee, 1985-1990

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1. Veterans Affairs Department, 1987-1989
2. Victims of Crime, 1988
3. Worker's Compensation, 1987
4. Worker's Compensation, 1988
5. Worker's Compensation Contract, 1985-1987

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6. Accounts Division, 1985
7. Agriculture Department, 1988
8. Attorney General, 1985
9. Attorney General, 1987
10. Audit Division, 1984-1985
11. Audit Division, 1986
12. Bond Authority, TN School, 1986-1989
13. Bonds—Competitive Issue, 1988
14. Bond Issue—THDA, 1989
15. Board of Equalization—Ad Valorem Assessment Certification by the TN Public Service Commission, 1988

16. Board of Equalization, 1986-1987
17. Board of Equalization, 1987
18. Board of Equalization, 1988
19. Board of Equalization, 1989
20. Cabinet Members, 1987
21. Chairs of Excellence, 1988
22. Commerce & Insurance Department, 1987-1988
23. Comptroller of the Treasury, 1986-1989
24. Conservation Department, 1987
25. Contracting Office—Department of Finance & Administration, 1989
26. Corrections Department, 1987-1989
27. 'Economic & Community Development, 1985-1988
28. Education Department, 1987-1989
29. Employment Security Department, 1985-1988
30. Finance & Administration Department, 1985-1989
31. Finance & Administration—Bank Accounts, 1987-1988
32. Finance & Administration—Stars, 1989
33. Financial Advisor Selection, 1988
34. Financial Institutions Department, 1987-1988

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1. General File, 1979-1990
2. Compensation of Underwriters and Bond Counsel, 1988
3. Investment Policy, 1985
4. Meeting, February 24, 1987
5. Meeting, March 29, 1988
6. Meeting, July 15, 1988
7. Meeting, January 30, 1989

8. General Services Department,
9. Health & Environment Department, 1985-1989
10. Human Services Department, 1985-1989
11. Industrial Development Bonds, 1988
12. Labor Department, 1987
13. Local Developmental Authority Meeting, February 29, 1988

14. Local Development Authority, 1985-1988
15. Mental Health & Mental Retardation Agency, 1988
16. Military Department, 1988
17. Public Records Commission Meeting, March 12, 1988
18. Public Records Commission Meeting, October 12, 1987
19. Remittance Processing Task Force Report, May 25, 1988
20. Regents, State Board of, 1985-1987
21. Revenue Department, 1985-1988
22. Safety Department, 1987-1989
23. Secretary of State, 1987
24. State Library & Archives Management Board, 1986-1987
25. State Library & Archives Management Board, 1987
26. State Library & Archives Management Board, 1988
27. State School Bond Authority, 1983-1988
28. TN Consolidated Retirement System (TCRS), 1984-1985
29. TN Housing Development Authority (THDA)—Asset Fund Evaluation, 1988
30. TN Housing Development Authority (THDA)—Shelby County Revolving Fund, 1986
31. Unemployment Insurance Trust Fund Balance Report, 1988

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1. ACH Debt Payments, 1990
2. Agriculture, Department of, 1990-1991
3. Architects, 1990-1991
4. Architects, 1991-1992
5. Arts Commission—Division of State Museum, 1989
6. ATM Project—Cash Management, 1990
7. Attorney General Correspondence, 1990-1991
8. Attorney General Opinions, 1975-1991
9. Audit Responses, 1988-1990
10. Automated State Depository Drawdown System, 1991
11. Average Earnings Rates, 1991-1992

Bank Collateral Pool

12. Correspondence 1990-1991
13. Legislation, 1990
14. Program Administration, 1990
15. Board Meeting November 8, 1989
16. Board Meeting, March 7, 1991
17. Board Meeting, July 5, 1990
18. Board Meeting, August 2, 1990

19. Board Meeting, September 6, 1990
20. Board Meeting, November 1, 1990
21. Board Meeting, December 19, 1990

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22. Bank Watch List, 1989

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23. Actuarial Report, 1992
24. Actuarial Report—Executive Summary, 1993
25. Correspondence, 1990
26. Meeting January 18, 1990
27. Meeting April 23, 1990
28. Meeting October 5, 1992
29. Meeting April 13, 1993
30. Meeting August 16, 1993
31. Reimbursement Guidelines, 1987
32. Reimbursement of Judgments, 1987
33. Rules, 1987
34. Sunset Hearing, September 16, 1991

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35. Ad Valorem Assessments by PSC, 1991
36. Ad Valorem Assessments by PSC, 1993
37. Correspondence, 1989-1991
38. Meeting March 28, 1990
39. Meeting September 24, 1990
40. Meeting December 20, 1990
41. Meeting August 29, 1991
42. Meeting September 24, 1991
43. Meeting September 27, 1993
44. Personal Property Audit, 1993
45. Petitions, 1991-1993

46. Budget Administration, 1990-1991
47. Budget Request, 1988-1989
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1. Budget Request, 1991-1992
2. Budget Summary, 1991

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3. By-Laws & Procedures, 1992
4. Correspondence, 1989-1990
5. Capital Improvements, 1988-1991
6. Development Program & Feasibility Analysis for Agricultural Pavilions, 1990
7. Hermitage Mansion Restoration Project, 1990
8. Land Purchase, 1989
9. Meeting March 15, 1990
10. Status Report, 1990
11. Sub-Committee Meeting March 8, 1990
12. Sub-Committee Meeting March 19, 1990
13. Sub-Committee Meeting September 5, 1991

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14. Alternative Investments, 1987
15. Average Earnings Rates, 1989-1991
16. Broker/Dealer Contracts—Authorizations, 1988-1990
17. Cash Management Improvement Act, 1990
18. Closed Institutions, 1985-1989
19. Correspondence, 1986-1989
20. Correspondence, 1988-1991
21. Correspondence, 1991-1992
22. Correspondence, 1992-1993
23. Departmental Bank Accounts, 1988-1990
24. Draw Down Option, 1990
25. Investment Policy, 1987
26. Investment Policies of Other Entities, 1990
27. Pooled Investment Fund Portfolio Assets, 1989-1991
28. Procedures, 1990
29. Systems Review, No Date
30. Transaction Summary, 1990-1991
31. Treasurer's Earnings, 1989-1990

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32. Endowment Trust Agreement, 1987
33. Statistics, 1990-1991

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34. Correspondence, 1990-1991
 35. Correspondence, 1991-1992
 36. Meeting, October 3, 1989
 37. Meeting, May 14, 1990
 38. Meeting, December 20, 1990
 39. Meeting, February 20, 1991
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45. Certificates of Time Deposits—Interest Rates, January-June 1990

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1. Correspondence, 1989
 2. Correspondence, 1990
 3. Correspondence, 1991
 4. Correspondence, 1992-1993
 5. Claims Award Fund, 1987-1988
 6. Claims Award Fund, 1988-1989
 7. Claims Award Fund, 1990-1991
 8. Claims Award Fund, 1991-1992
 9. Claims Award Fund, 1992-1993
 10. Claims Management RFP—Tenco Services, Inc., 1989
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11. Collateral Analysis-Reports, 1988-1990
 12. Collateral Analysis-Reports, January-June 1990
 13. Collateral Analysis-Reports, 1990-1991
 14. Collateral Analysis-Reports, 1991-1992
 15. Collateral Analysis-Reports, 1992-1993
 16. Commerce & Insurance Department—Correspondence, 1990
 17. Comptroller-Correspondence, 1989-1992
 18. Conservation Department-Correspondence, 1989
 19. Contract Correspondence, 1990
 20. Council on Pensions & Insurance-Meeting August 30, 1990
 21. Council on Pensions & Insurance-Meeting October 29, 1990
 22. Council on Pensions & Insurance-Meeting December 16, 1991
 23. Credit Card Processing, 1982-1990

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24. Award Program, 1988-1990
25. Correspondence, 1991-1992
26. Financial Condition: CICA, 1988-1990
27. Program Changes, 1989

28. Cumulative Year to Date Commissions, 1988-1990
29. Defense Council Commission, 1988-1990
30. Defense Council Subcommittee, 1990
31. Deferred Compensation Correspondence, 1990-1992
32. Deferred Compensation RFP, 1989-1990
33. Deferred Compensation, University of Tennessee, 1989
34. Dental Insurance, 1991

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1. Departmental Bank Accounting Policy, 1990
2. Economic & Community Development, 1991-1992
3. Electronic Transfer of Funds, 1989-1990
4. Employment Security Department, 1990-1991
5. Employment Security Bank Accounts, 1988-1990
6. Employment Security Bank Services, 1989-1990
7. Finance & Administration Department—Correspondence, 1990
8. Finance & Administration Department—Correspondence, 1991-1992
9. Finance & Administration Department—Correspondence, 1992-1993
10. Finance, Ways, & Means Committee, 1988-1991
11. Finance, Ways, & Means Committee—Budget Hearing, February 28, 1989
12. Finance, Ways, & Means Committee—Budget Hearing, April 14, 1989
13. Financial Control Division, 1989-1991
14. Financial Control Division, 1992-1993
15. Financial Institutions Department, 1990-1991
16. Financial Institutions Department, 1992
17. Financial Integrity Act, 1990-1993
18. Financial Statements of Treasury Department, 1987
19. First American National Bank, 1989-1990
20. First Tennessee Bank, 1985-1990
21. Fiscal Review Committee, 1989-1990
22. Fiscal Review Committee—Meeting June 15, 1990
23. Fiscal Review Committee—Response to Requested Information 1991
24. Flexible Benefits Plan, 1990
25. Flexible Benefits Plan, 1991-1992
26. Funding Board, 1989

27. Funding Board, 1991
28. General Correspondence, 1990-1991
29. Governor's Office Correspondence, 1987-1992
30. Government Executive Institute, 1992-1993
31. Governmental Accounting Standards Board, 1988-1990
32. Goals and Objectives, 1988-1989
33. Health Access Fund, 1990-1991

Housing—THDA

34. Briefing Book for Governor McWherter, undated
35. Consultant Evaluation & Cost Summary, 1990
36. General File, 1990-1991
37. General File, 1991-1992
38. Guaranteed Investment Contract, 1988-1991
39. Home Program, 1991-1992
40. Meeting November 15, 1989
41. Meeting January 19, 1991
42. Meeting June 19-20, 1991
43. Meeting November 18, 1991
44. Meeting December 19, 1991
45. Meeting January 16, 1992
46. Meeting March 19, 1992
47. Meeting April 16, 1992
48. Meeting June 15-18, 1992
49. Meeting July 16, 1992
50. Meeting August 20, 1992
51. Meeting September 15, 1992
52. Meeting November 4, 1992
53. Search Committee, 1991

54. Human Services Department, 1989-1991
55. Information Systems—General File, 1990-1991
56. Information Systems—Plan for 1989-1991

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57. Correspondence, 1990-1991
58. Meeting February 22, 1991
59. Meeting June 5, 1991
60. Meeting December 18, 1991
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62. Appeals Subcommittee January 31, 1991
63. Benefits Subcommittee February 19, 1991
64. Finance Subcommittee, 1990-1991
65. Finance Subcommittee September 18, 1991

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1. Interest Rates on Certificates of Time Deposits, 1988
2. Interest Rates on Certificates of Time Deposits, 1989
3. Internal Audit Division, 1990-1991
4. Investment Advisory Council—Meetings, November 1991
5. Investment Division—General File 1989-1991
6. Investment Vendors, 1989-1990
7. Jefferies, Donna—Corporal Punishment in Schools, 1989
8. Legislation, 1989-1990
9. LGIP Balance Summary, 1980-1990
10. Management Conference Materials, 1989-1990
11. Nashville Thermal Transfer Corporation—General File, 1987-1989
12. Nashville Thermal Transfer Corporation—Financial Statements, 1988-1989
13. Pensions and Insurance Council, 1987-1990
14. Press Release—Investment Consultant Selection, 1989
15. Public Records Commission, 1987-1989
16. Reading File January-March, 1990
17. Reading File April-June, 1990
18. Reading File July-September, 1990
19. Reading File October-December, 1990
20. Reading File January-March, 1991
21. Reading File April-June, 1991
22. Reading File July-September 1991
23. Reading File October-December 1991
24. REMIC Collateral, 1989

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25. General File, 1989-1991
26. O.A.S.I., 1991
27. Retired Teachers Association, 1990

28. Retirement Incentive 1990
29. Revenue Department, 1990-1991
30. RICO Receivership, 1989

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1. School Bond Authority—Post Sale Analysis, December 4, 1990
2. Securities Lending—Investments, 1990
3. Securities Lending Reports—Chase Manhattan Bank, 1992
4. Self Insured Funding Study 1989
5. Settlement and Loss Control Issues, 1987-1989
6. Small Business Administration Collateral, 1988
7. South Africa—Letters to CEO's, 1990
8. Soveran Bank. 1987-1990
9. State Depositories, 1989-1990

TCRS (Tennessee Consolidated Retirement System)

10. Audits 1988-1989
11. Board of Directors, Investment Committee Meeting, November 18, 1991
12. Consultants, Abel/Noser Corp.—Executive Summaries, 1989-1990
13. Consultants, Callan Associates, 1988-1990
14. Consultants, Callan Associates, 1989-1991
15. Consultants, Callan Associates, 1992-1993
16. Consultants, Callan Associates, Executive Summary, March 31, 1990
17. Consultants, Callan Associates, Executive Summaries, 1991-1992
18. Consultants, Callan Associates, Investment Measurement Review, Revised December 1991
19. Consultants, Callan Associates, Trustee Asset Allocation, 1990
20. Transportation Department, 1988-1990
21. Tuition Guaranty Fund—Board of Directors Meeting, January 5, 1990
22. Unclaimed Property Act, 1989
23. Unclaimed Property Program, 1989-1990
24. Unclaimed Property Program, 1989
25. Unclaimed Property Program, Coin Auction, 1987
26. Unclaimed Property Program, Credit Bureau Contract, 1988
27. Vendors, 1990
28. Victims of Crime, 1989
29. Volunteer Public Education Trust Fund, 1987-1988
30. Volunteer Public Education Trust Fund, 1987-1990
31. Volunteer Public Education Trust Fund, Board Meeting, May 25, 1990
32. Workers' Compensation—Certificate of Self Insurance, 1985-1986
33. Worker' Compensation—Contract, 1987
34. Workers' Compensation—Contract, 1989
35. Worker's Compensation—General File, 1989